

## Below are the instructions for the subject selection process for 2022

We intend this process to be far more fluid and open, and you are encouraged to get in touch if you have any concerns or if you need some clarification. Please select subjects in conjunction with the subject guides, which are found online in the Academic Section of the SPC Website.

**Your choice will have a significant impact on structuring Option Choices for the whole school. So, please give a considerable amount of thought before choosing your Optional Subjects.**

The portal is open for the initial selection **at midday Friday 3<sup>rd</sup> September** and remains open until midday **on Thursday 9<sup>th</sup> September 2021**.

### NCEA YEAR 11 LEVEL 1 – THERE ARE SEVEN SUBJECTS AT NCEA YEAR 11

You will **automatically be entered** for **ENGLISH, THEOLOGY & PHILOSOPHY, SCIENCE AND MATHEMATICS**, so please **CHOOSE THREE OPTIONS** as per the instructions below.

- Log into our Web portal and click “Course Selection.”
- To choose your **first Optional Subject**: Select a subject listed in under the **COURSE column** and click on the rectangle in the row next to it under **Column 1**. It will then appear as green with a tick.
- To choose your **second Optional Subject**: Select another subject listed in the **COURSE column** and click on the rectangle next to it under **Column 2**. It will then appear as green with a tick.
- Follow the same procedure to choose your third option. You will see all the tabs of your three options in green with a tick. The number order does not matter, i.e. in the example below, **IGCSE Chemistry** has been chosen as option 2, however each of the choices have equal weighting and we do not take them as an order of preference.
- When you have selected the three options, click ‘save’ at the bottom of the page and confirm selection.

PORTAL SCREENSHOT EXAMPLE of first three subjects selected

Course	1	2	3	4	5	6
Science						
12 CIE AS Biology (12BIOC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12 CIE AS Chemistry (12CHEC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12 CIE AS Physics (12PHYC)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13 CIE A2 Biology (13BIOC)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13 CIE A2 Chemistry (13CHEC)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13 CIE A2 Physics (13PHYC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

This process is **NOT** first in, first served; you are asked to take time to discuss and explore the options before making your choice.