



St Peter's College Catholic School for Boys

APPLICATION FOR APPOINTMENT

Applications to: Headmaster's PA
St Peter's College
23 Mountain Road
Epsom
AUCKLAND 1023
Email: humanresources@st-peters.school.nz

Please complete all sections of this form, then sign and date it.

Position Applying For:

Personal Details

Surname: Mrs Miss Ms Mr Dr

First names:

Previous surname (if any): Date of birth:

Full postal address:

Contact telephone (work) (home) (mobile)

Email:

Employment History

This section must be completed. Summarise please – date order

Employer	Position Held	Permanent/ Fixed Term	Period Worked	Reason for Leaving

Citizenship and Right to Work

	Yes	No
Are you a New Zealand citizen?	<input type="checkbox"/>	<input type="checkbox"/>
If not, do you have: permanent resident status?	<input type="checkbox"/>	<input type="checkbox"/>
a current work permit?	<input type="checkbox"/>	<input type="checkbox"/>

Educational Qualifications

If successful in your application, you will be required to provide originals as proof of qualifications.

Please state your tertiary level qualification/s:

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Please state any other qualifications that relate to the position:

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Teacher Registration No: Expiry: Category:

Referees

Please provide the names of three people who could act as referees for you. Please note that we may contact these referees.

Name	Email Address	Telephone	Relationship (e.g. employer/principal)

Medical

Have you had an injury or medical condition which may affect your employment? Yes / No

If YES, what are the details of the injury/medical condition? How is your performance likely to be affected?

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Safety Check

• Have you been convicted of any offence or do you have any criminal charges pending? Yes / No

If YES, please provide full details:

• Have you ever been subject to any disciplinary investigation in any previous employment? Yes / No

• Short listed applicants will be asked to give consent to a police vet.

Co-curricular Activity

The successful applicant is expected to participate in the co-curricular activities provided by the college for its boys. Indicate the co-curricular you are willing to be involved with.

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Declaration

- I give permission for St Peter's College to contact my current/former employers who may not be listed as referees.
- I give permission for St Peter's College to verify my information with the New Zealand Education Council.
- I certify the information provided is correct and no relevant material/information has been omitted.

Signed: Date: