

Below are the instructions for the subject selection process for 2023

We intend this process to be fluid and open, and you are encouraged to get in touch if you have any concerns or if you need some clarification. Please select subjects in conjunction with the subject guides, which are online in the Academic Section of the SPC Website.

Your choice will have a significant impact on structuring Option Choices for the whole school. So, please give a considerable amount of thought before choosing your Optional Subjects.

The portal is open for the initial selection **at midday Friday 19th August** and remains open until midday **on Thursday 25th August 2022.**

NCEA YEAR 12 LEVEL 2 –THERE ARE SIX SUBJECTS AT NCEA YEAR 12

You will **automatically be entered** for **ENGLISH, MATHEMATICS AND THEOLOGY & PHILOSOPHY**, so please **CHOOSE THREE OPTIONS** as per the instructions below.

- Log into our Web portal and click “Course Selection.”
- To choose your **first Optional Subject**: Select a subject listed in under the **COURSE column** and click on the rectangle in the row next to it under **Column 1**. It will then appear as green with a tick.
- To choose your **second Optional Subject**: Select another subject listed in the **COURSE column** and click on the rectangle next to it under **Column 2**. It will then appear as green with a tick.
- Follow the same procedure to choose your third option. You will see all the tabs of your four options in green with a tick. The number order does not matter, i.e. in the example below, **12 NCEA Chemistry** has been chosen as option 2, however each of the choices have equal weighting and we do not take them as an order of preference.
- When you have selected the four options, click ‘save’ at the bottom of the page and confirm selection.

PORTAL SCREENSHOT EXAMPLE of first three subjects selected

| Course | 1 | 2 | 3 | 4 | 5 | 6 |
|------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Science | | | | | | |
| 12 CIE AS Biology (12BIOC) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 CIE AS Chemistry (12CHEC) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 CIE AS Physics (12PHYC) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13 CIE A2 Biology (13BIOC) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13 CIE A2 Chemistry (13CHEC) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13 CIE A2 Physics (13PHYC) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

This process is **NOT** first in, first served; you are asked to take time to discuss and explore the options before making your choice.