

## **NCEA and Cambridge Senior Mid-Year Exams – Week 4 – 19<sup>th</sup> – 23<sup>rd</sup> May 2025**

Dear Student and Parents,

The NCEA and Cambridge senior mid-year examinations are being held during week 5, from Monday 19<sup>th</sup> May until Friday 23<sup>rd</sup> May.

There are two sessions of exams per day - mainly held in the Hall - but other sessions – mainly practical subjects - are in alternate spaces. Please check the timetable carefully for specific exam locations.

**For the morning exams, you are expected to be at the Hall by 8.10am at the latest and students will be called in at this time.**

**For the afternoon exams, you are expected at the Hall at 12.10pm at the latest. Students will be called inside at this time.**

There is study leave all week for Years 11-13 students. You are welcome to prepare for examinations in the school library or any other designated room. However, this facility is for study only. Please be mindful of the school day running as normal for Years 7-10.

Any examinations that are not taking place in the Hall will follow the same process in terms of starting times. Please read your timetable carefully, and, if in doubt, check with your teacher.

Please check for any exam clashes – if you have any please see Mrs Kilpatrick or Mr Stevens before Thursday 15<sup>th</sup> May (week 3) to arrange an alternative session.

### **STUDENT REQUIREMENTS**

Attendance is compulsory unless a medical certificate is provided for the day of the examination.

**Full school uniform and appropriate grooming i.e. shaving are compulsory during the exam week.**

Students are to check with respective teachers regarding additional materials for the exam such as calculators.

Students are to bring stationery in a **clear plastic bag**.

Students should avoid bringing objects of personal value, mobile phones, iPads and other devices. Please note that if worn into the exam space all watches (analogue, digital and 'SMART') will need to be turned off and placed under the desk the student is sitting at for the duration of the exam.

Students are not to bring any food or chewing gum into the exams. Water in a clear plastic bottle is allowed.

Students have had their attention drawn to the rules that NZQA, Cambridge International and St Peter's have. Please ensure that they are followed without exception in the examination rooms.

**If you arrive more than 30 minutes after the exam has started you will not be able to sit the exam or enter an exam room.**

Students are not allowed to leave any exam early – they must stay for the duration of the exam session.

Yours sincerely,

Deputy Headmaster Curriculum

Mrs Courtenay Kilpatrick

Chief Exam Invigilator

Mr Ryan Stevens